

GRI G4 Certified Training 2017

Be ready for the transition to GRI Sustainability Reporting Standards



The Global Reporting Initiatives (GRI)'s guidelines are the world's most widely used sustainability reporting disclosures. GRI recently launched the latest evolution of the guidelines – the GRI Standards.

Corporate Citizenship, a Certified Training Partner to the Global Reporting Initiative (GRI) in the UK, is offering two levels of training on the GRI Standards in 2017, depending on your existing knowledge and learning objectives:

TWO-DAY INTENSIVE WORKSHOP

GRI STANDARDS TRAINING

Who is it for?

First-time reporters and those seeking to implement the GRI Standards for the first time.

This GRI-certified training program will introduce you to the elements of a good sustainability report and prepare you to co-ordinate the sustainability reporting process using the GRI Standards.

You will receive your own copy of essential GRI publications and learn how to apply GRI's five-step reporting process – Prepare, Connect, Define, Monitor, Report – from both international and local perspectives.

Dates: 27-28 April 2017 / 29-30 June 2017

Timings: Two full days (08:30-17:30)

Venue: Corporate Citizenship, Holborn Gate, 26 Southampton Buildings, London WC2A 1PQ

HALF-DAY WORKSHOP

TRANSITION TO STANDARDS MODULE

Who is it for?

Organisations currently reporting in line with GRI G4, transitioning to Standards in time for the 2018 deadline.

This GRI half-day Transition to Standards module provides you with a guide to the key changes made in the GRI Standards.

This module will cover the new modular structure of the Standards, providing clarity over terminology and outlining the new opportunities for flexible reporting. You will receive your own copy of relevant publications.

Dates: 10 March 2017 / 19 May 2017

Timings: Half-day (08:30-12:30)

Venue: Corporate Citizenship, Holborn Gate, 26 Southampton Buildings, London WC2A 1PQ

THE TRAINING

Why report in accordance with GRI?

A sustainability report enables a company to communicate its economic, social and governance performance indicators in a systematic and effective manner. It gives the company credibility while engaging with stakeholders, including investors and the general public, and helps identify areas of improvement to manage risk and facilitate change.

The GRI Standards are the latest evolution of the Global Reporting Initiative's (GRI) Guidelines, the world's most widely used sustainability reporting disclosures.

The focus of the GRI Standards is Materiality – reporting on the most relevant impacts to the organisation and its stakeholders. By identifying and reporting on their most significant impacts, companies can produce more strategic, focused, credible and user-friendly reports.

About the Training

Corporate Citizenship's GRI-certified training courses will bring you up to speed with the latest evolution in the world's most widely used set of sustainability reporting disclosures. Companies currently reporting in line with the previous 'G4' Guidelines will need to make the switch by 2018, so now is the time to get up to speed.

The modular structure of the Standards is flexible, and the new format gives reporters clear distinctions between reporting requirements, recommendations and guidance.

Attending the full two-day training course will enable you to begin or improve your sustainability reporting process through use of the Global Reporting Initiative's Standards.

The half-day Transition to Standards module will get existing GRI reporters up to speed with the changes made in the Standards, including changes to terminology, structure and reporting requirements.

GRI STANDARDS TRAINING – TWO-DAY INTENSIVE WORKSHOP

(27-28 APRIL / 29-30 JUNE 2017, 08:30-17:30)

This training will introduce you to the elements of good sustainability reporting using GRI's five-step process. It also provides tips on how to engage with employees, customers, regulators, investors and other stakeholders to understand their views and help shape your reporting.

INTRODUCTION & OVERVIEW: SUSTAINABILITY CONTEXT AND REPORTING

PART I PLAN: Plan your Sustainability Reporting Process

PART II CONNECT: Dialogue with Stakeholders

PART III DEFINE: Focus your Efforts

PART IV MONITOR: Build your Report

PART V REPORT: Check and Communicate

TRANSITION TO STANDARDS MODULE – HALF-DAY WORKSHOP

(10 MARCH / 19 MAY 2017, 08:30-12:30)

This half-day session, launched by GRI in October 2016, will guide existing GRI reporters through the key changes of the latest evolution of GRI's reporting disclosures and the implications for reporters.

The new Standards are based on the G4 Guidelines, but expand and improve on them in several ways:

- **New modular structure** bringing together content from the G4 Guidelines and Implementation Manual;
- **Clearer requirements** including new distinctions between requirements, recommendations and guidance;
- **Clarifications of key concepts** and terminology changes;
- **Restructured content** improving the flow of the Standards.

TRAINING OUTCOMES

THIS TRAINING WILL ALLOW YOU TO:

- ✓ Understand, interpret and implement the GRI concepts
- ✓ Plan the whole reporting process
- ✓ Apply the Reporting Principles (Stakeholder Inclusiveness, Sustainability Context, Materiality, Completeness, Balance, Comparability, Accuracy, Timeliness, Clarity and Reliability)
- ✓ Identify, prioritise and communicate with your Stakeholders
- ✓ Identify material Topics and their Boundaries (internal and/or external to your organisation)
- ✓ Evaluate the quality of your sustainability reports

TWO-DAY INTENSIVE WORKSHOP

WHAT YOU WILL GET

Participants attending the full GRI Standards training will receive a full course manual and other handouts, as well as an internationally recognized certificate directly from GRI after successful completion of the training course.

HALF-DAY WORKSHOP

WHAT YOU WILL GET

Participants attending the Transition to Standards module will receive a number of resources, including a participant's booklet and copies of all slides. You will also receive an additional certificate of attendance for this part of the course.

WHO SHOULD ATTEND THIS TRAINING:

- Professionals with the following portfolios:
 - Sustainability or CSR
 - Human Resources
 - Health, Safety and Environment
 - Corporate Communications
- Consultants in Communications or CSR
- Report users such as:
 - Civil Society Organisations
 - Financial Analysts
 - Civil Servants
 - Board Members
 - Media Personnel

THESE WORKSHOPS ARE IDEAL FOR YOU IF:

- Your organisation is planning to produce its first sustainability report
- Your organisation is already reporting but you are new to the reporting team
- You are an experienced reporter but want to review your practice and stay up to date.



