

GRI Standards Certified Training 2017

Be ready for SGX's Sustainability Report ruling in Singapore

In partnership with:



Both Corporate Citizenship and NCSR are recognized as Certified Training Partners to GRI in London and Singapore respectively.

DATE: MAY 3 – 4, 2017

TIME: 0830H – 1730H

VENUE: DEMPSEY HOUSE (8D DEMPSEY RD SINGAPORE 249672)

GRI Standards certified training

The Global Reporting Initiative (GRI)'s standards are the world's most widely used sustainability reporting disclosures. This GRI-certified training is based on the latest GRI Standards, which were released in late 2016.

The format of the training is a two-day intensive workshop. All participants of this year's training will be invited to an exclusive half-day Global Best Practice session later in the year. You will receive our own copy of essential GRI publications and learn how to apply GRI standards from both international and local perspectives.

THE TRAINING



Why report in accordance with GRI?

A sustainability report enables a company to communicate its economic, social and governance performance indicators in a systematic and effective manner. It gives the company credibility while engaging with stakeholders, including investors and the general public, and helps identify areas of improvement to manage risk and facilitate change.

The GRI Standards are the latest evolution of the Global Reporting Initiative's (GRI) Guidelines, the world's most widely used sustainability reporting disclosures.

The focus of the GRI Standards is Materiality – reporting on the most relevant impacts to the organisation and its stakeholders. By identifying and reporting on their

most significant impacts, companies can produce more strategic, focused, credible and user-friendly reports.

Reporting in accordance to SGX's comply-or-explain ruling

The Singapore Exchange (SGX) Sustainability Reporting released its guidelines in June 2016, in which all Singapore-listed companies should prepare an annual sustainability report on a comply-or-explain basis. The GRI framework is recognized in SGX's Practice Note 7.6 as a sustainability reporting framework that Singapore companies could use to report their sustainability policies, practices, performance and targets as required under Listing Rule 711.

DAYS 1 & 2: GRI TRAINING (MAY 3 – 4, 2017)

This training will introduce you to the elements of good sustainability reporting using GRI's five-step process. It also provides tips on how to engage with employees, customers, regulators, investors and other stakeholders to understand their views and help shape your reporting.

PART I: INTRODUCTION AND BACKGROUND

PART II: OVERVIEW OF THE GRI STANDARDS

PART III: GRI STANDARDS

PART IV: START YOUR REPORTING PROCESS USING THE GRI STANDARDS

PART V: ADDITIONAL RESOURCES AND EVALUATION

ADDITIONAL: GLOBAL BEST PRACTICE WORKSHOP (A HALF-DAY SESSION ON 8TH DECEMBER 2017)*

This 4-hour session is an exclusive Global Best Practice class organized by Corporate Citizenship for its participants. Depending on interest levels, some of the topics that will be covered are:

- Best Practices in Sustainability Reporting (Are you ready for Integrated Reporting?)
- Rankings, Ratings & Awards (What should you benchmark yourself against?)
- How companies measure impact in their community programs
- Communicating and engaging with key audiences

*Date of this Workshop is tentative and subject to change

TRAINING OUTCOMES

THIS TRAINING WILL ALLOW YOU TO:

- ✓ Understand, interpret and implement the GRI concepts
- ✓ Plan the whole reporting process
- ✓ Apply the Reporting Principles (Stakeholder Inclusiveness, Sustainability Context, Materiality, Completeness, Balance, Comparability, Accuracy, Timeliness, Clarity and Reliability)
- ✓ Identify, prioritise and communicate with your Stakeholders
- ✓ Identify material Topics and their Boundaries (internal and/or external to your organisation)
- ✓ Evaluate the quality of your sustainability reports

WHAT YOU WILL GET:



Participants will receive an internationally recognized certificate directly from the Global Reporting Initiative (GRI) after successful completion of the training course.



In addition, participants are eligible to receive a Certified Sustainability Reporting Specialist (CSRS) from NCSR after successful passing NCSR online examination and submit the assignment.



CSRS is a professional certification in sustainability reporting and sustainability management, we have around 1,100 graduates since late 2007 in Indonesia, Malaysia, Singapore and the Philippines.



Only CSRS graduates are eligible for the Certified Sustainability Reporting Assuror (CSRA) training which objective is to provide assurance on sustainability report and practices based on the AA1000 standards.

WHO SHOULD ATTEND THIS TRAINING:

- Professionals with the following portfolios:
 - Sustainability or CSR
 - Human Resources
 - Health, Environment and Safety
 - Corporate Communications
- Consultants in Communications or CSR
- Report users such as:
 - Civil Society Organizations
 - Financial Analysts
 - Government Officials
 - Board Members
 - Media Personnel

THIS WORKSHOP IS IDEAL FOR YOU IF:

- Your organisation is planning to produce its first sustainability report
- Your organisation is already reporting but you are new to the reporting team
- You are an experienced reporter but want to review your practice and stay up to date.

TRAINING OBJECTIVES:

Participants will learn:

- The link between sustainable development with sustainability reporting
- Value of sustainability reporting
- Key features of GRI Standards as well as to the modular structure
- How to use the GRI Standards; apply the universal standards as well as the topic-specific standards
- How to understand and apply the concept of 'materiality and boundaries'
- How to understand and apply the reporting process using GRI Standards.



Training fee per person

Fees

Regular fees (register and pay before April 27, 2017)	SGD 1,900 (USD 1,360)
Early bird rate (register and pay before April 8, 2017)	SGD 1,710 (USD 1,220)

Cancellations must be received at least one week prior to the training, and will receive a 50% refund.

REGISTRATION (PLEASE COMPLETE)

To register, please [click here](#) to complete our online form. Alternatively please email: **Singapore@corporate-citizenship.com** with the following details:

(Attention to Corporate Citizenship SEA)

Full Name

Designation

Contact Number

Email Address

Company Name

Company Address

.....

.....

Attention Invoice to

.....

PAYMENT METHODS (PLEASE COMPLETE)

Cheque

Please make cheque payment payable to **'Corporate Citizenship Southeast Asia Pte Ltd'** and send to the address below within seven (7) days of registration.

Bank Transfer

Account Name: **Corporate Citizenship Southeast Asia Pte Ltd**

Account Number: **052-333325-001 SGD**

Bank: **HSBC Bank (7232)**

Branch: **Collyer Quay (052)**

Bank Address: **21 Collyer Quay, HSBC Building Level 1,**

Singapore 049320

Please email a copy of the deposit slip to **singapore@corporate-citizenship.com**



About NCSR

The National Center for Sustainability Reporting (NCSR) is an independent organization which promotes and disseminates GRI Standards in the region. NCSR is an Organizational Stakeholder of the GRI since 2006 and a GRI certified training partner in Indonesia, Malaysia, Singapore and the Philippines since 2011.



About Corporate Citizenship

Corporate Citizenship is a global management consultancy specialising in sustainability and corporate responsibility. We work with corporate clients around the world to achieve their commitments to responsible business behaviours and sustainable practices. Since 1997, Corporate Citizenship has helped to produce over 140 sustainability reports, and has published various thought leadership papers on sustainability reporting. Corporate Citizenship is a GRI certified training partner in the UK.

Contact us:

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