

# GRI Standards Certified Training Singapore 2017

A module is now available in Singapore for both new and experienced GRI practitioners to get up to speed with the latest GRI Standards



In partnership with



The Global Reporting Initiatives (GRI)'s guidelines are the world's most widely used sustainability reporting disclosures. GRI recently launched the latest evolution of the guidelines – the GRI Standards.

In partnership with the National Center for Sustainability Reporting (NCSR), Corporate Citizenship is offering two levels of training on the GRI Standards in August 2017, depending on your existing knowledge and experiences:

## GRI STANDARDS TRAINING

### Who is it for?

First-time reporters and those seeking to implement the GRI Standards for the first time.

This GRI-certified training program will introduce you to the elements of a good sustainability report and prepare you to co-ordinate the sustainability reporting process using the GRI Standards.

You will receive your own copy of essential GRI publications and learn how to apply GRI's five-step reporting process – Prepare, Connect, Define, Monitor, Report – from both international and local perspectives.

**Dates:** 22 – 23 August, 2017

**Time:** 0830h - 1730h

**Venue:** Dempsey House (8D Dempsey Road Singapore 249672)

## TRANSITION TO STANDARDS MODULE

### Who is it for?

GRI Standards Training for experienced GRI practitioners.

GRI successfully launched the GRI Standards in November 2016 in Singapore. To help you - the users of GRI G4 Guidelines - to make a smooth transition to GRI Standards, GRI has developed 'Transition to Standards' module. At the end of the module, participants will understand the key differences between GRI G4 Guidelines and the GRI Standards.

**Dates:** 24 August, 2017

**Timings:** Half-day (0900h - 1500h)

**Venue:** Dempsey House (8D Dempsey Road Singapore 249672)

# THE TRAINING

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## Why report in accordance with GRI?

A sustainability report enables a company to communicate its economic, social and governance performance indicators in a systematic and effective manner. It gives the company credibility while engaging with stakeholders, including investors and the general public, and helps identify areas of improvement to manage risk and facilitate change.

The GRI Standards are the latest evolution of the GRI Guidelines, the world's most widely used sustainability reporting disclosures.

The focus of the GRI Standards is Materiality – reporting on the most relevant impacts to the organisation and its stakeholders. By identifying and reporting on their

most significant impacts, companies can produce more strategic, focused, credible and user-friendly reports.

## Reporting in accordance to SGX's comply-or-explain ruling

The Singapore Exchange (SGX) Sustainability Reporting released its guidelines in June 2016, in which all Singapore-listed companies should prepare an annual sustainability report on a comply-or-explain basis. The GRI framework is recognised in SGX's Practice Note 7.6 as a sustainability reporting framework that Singapore companies could use to report their sustainability policies, practices, performance and targets as required under Listing Rule 711.

## GRI STANDARDS TRAINING – TWO-DAY INTENSIVE WORKSHOP

(22 – 23 AUGUST, 2017, 0830h - 1730h-)

This training will introduce you to the elements of good sustainability reporting using GRI's five-step process. It also provides tips on how to engage with employees, customers, regulators, investors and other stakeholders to understand their views and help shape your reporting.

**PART I:** INTRODUCTION AND BACKGROUND

**PART II:** OVERVIEW OF THE GRI STANDARDS

**PART III:** GRI STANDARDS

**PART IV:** START YOUR REPORTING PROCESS USING THE GRI STANDARDS

**PART V:** ADDITIONAL RESOURCES & EVALUATION

## TRANSITION TO STANDARDS MODULE – HALF-DAY WORKSHOP

(24 AUGUST 2017, 0900h - 1500h)

This half-day session, launched by GRI in 2016, will guide existing GRI reporters through the key changes of the latest evolution of GRI's reporting disclosures and the implications for reporters.

The new Standards are based on the G4 Guidelines, but expand and improve on them in several ways.

**PART I:** INTRODUCTION - WHY TRANSITION TO STANDARDS AND WHAT DOES THIS MEAN

**PART II:** OVERVIEW OF GRI STANDARDS – STRUCTURAL CHANGES AND HOW TO USE THEM

**PART III:** UNIVERSAL STANDARDS - GRI 101: FOUNDATION; GRI 102: GENERAL DISCLOSURES; AND GRI 103: DISCLOSURE OF MANAGEMENT APPROACH

**PART IV:** TOPIC-SPECIFIC STANDARDS - OVERVIEW OF THE TOPIC-SPECIFIC STANDARDS; AND MERGED ASPECTS

**PART V:** KEY CONTENT CLARIFICATIONS

**PART VI:** ADDITIONAL RESOURCES TO SUPPORT YOUR TRANSITION TO STANDARDS REPORTING

# TRAINING OUTCOMES

## THIS TRAINING WILL ALLOW YOU TO:

- ✓ Understand, interpret and implement the GRI concepts
- ✓ Plan the whole reporting process
- ✓ Apply the Reporting Principles (Stakeholder Inclusiveness, Sustainability Context, Materiality, Completeness, Balance, Comparability, Accuracy, Timeliness, Clarity and Reliability)
- ✓ Identify, prioritise and communicate with your Stakeholders
- ✓ Identify material Topics and their Boundaries (internal and/or external to your organisation)
- ✓ Evaluate the quality of your sustainability reports

## WHAT YOU WILL GET:

-  Participants will receive an internationally recognized certificate directly from the Global Reporting Initiative (GRI) after successful completion of the training course.
-  In addition, participants are eligible to receive a Certified Sustainability Reporting Specialist (CSRS) from NCSR after successful passing NCSR online examination and submit the assignment.
-  CSRS is a professional certification in sustainability reporting and sustainability management, we have around 1,100 graduates since late 2007 in Indonesia, Malaysia, Singapore and the Philippines.
-  Only CSRS graduates are eligible for the Certified Sustainability Reporting Assuror (CSRA) training which objective is to provide assurance on sustainability report and practices based on the AA1000 standards.

## WHO SHOULD ATTEND THIS TRAINING:

- Professionals with the following portfolios:
  - Sustainability or CSR
  - Human Resources
  - Health, Environment and Safety
  - Corporate Communications
- Consultants in Communications or CSR
- Report users such as:
  - Civil Society Organizations
  - Financial Analysts
  - Government Officials
  - Board Members
  - Media Personnel

## THIS WORKSHOP IS IDEAL FOR YOU IF:

- Your organisation is planning to produce its first sustainability report
- Your organisation is already reporting but you are new to the reporting team
- You are an experienced reporter but want to review your practice and stay up to date.

## TRAINING OBJECTIVES:

Participants will learn:

- The link between sustainable development with sustainability reporting
- Value of sustainability reporting
- Key features of GRI Standards as well as to the modular structure
- How to use the GRI Standards; apply the universal standards as well as the topic-specific standards
- How to understand and apply the concept of 'materiality and boundaries'
- How to understand and apply the reporting process using GRI Standards.



### Training fee per person (Please tick one)

### Fees

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|----------------------------------------------------------------------------------------------------------------|----------------------|
| <input type="checkbox"/> GRI Standards Training (2 days)                                                       | SGD1,900 (USD 1,360) |
| <input type="checkbox"/> GRI Standards Training Early bird rate (register and pay before 31 July 2017)         | SGD1,710 (USD 1,220) |
| <input type="checkbox"/> Transition to Standards module (half-day workshop)                                    | SGD 360 (USD 260)    |
| <input type="checkbox"/> Transition to Standards module Early bird rate (register and pay before 31 July 2017) | SGD 324 (USD 234)    |

Cancellations must be received at least one week prior to the training and will receive 50% refund. A 10% discount available for group, NGOs and students.

### REGISTRATION (PLEASE COMPLETE)

To register for the **two day workshop**, please [click here](#) to complete our online form.

To register for the **half day workshop**, please [click here](#) to complete our online form.

Alternatively please email: [Singapore@corporate-citizenship.com](mailto:Singapore@corporate-citizenship.com) with the following details:  
(Attention to Corporate Citizenship SEA)

Full Name .....  
Designation .....  
Contact Number .....  
Email Address .....  
Company Name .....  
Company Address .....  
.....  
.....  
Attention Invoice to .....

### PAYMENT METHODS (PLEASE COMPLETE)

#### Cheque

Please make cheque payment payable to **'Corporate Citizenship Southeast Asia Pte Ltd'** and send to the address below within seven (7) days of registration.

#### Bank Transfer

Account Name: **Corporate Citizenship Southeast Asia Pte Ltd**  
Account Number: **052-333325-001 SGD**  
Bank: **HSBC Bank (7232)**  
Branch: **Collyer Quay (052)**  
Bank Address: **21 Collyer Quay, HSBC Building Level 1, Singapore 049320**

Please email a copy of the deposit slip to [singapore@corporate-citizenship.com](mailto:singapore@corporate-citizenship.com)



#### About NCSR

The National Center for Sustainability Reporting (NCSR) is an independent organisation which promotes and disseminates GRI Standards in the region. NCSR is an Organizational Stakeholder of the GRI since 2006 and a GRI certified training partner in Indonesia, Malaysia, Singapore and the Philippines since 2011.



#### About Corporate Citizenship

Corporate Citizenship is a global management consultancy specialising in sustainability and corporate responsibility. We work with corporate clients around the world to achieve their commitments to responsible business behaviours and sustainable practices. Since 1997, Corporate Citizenship has helped to produce over 140 sustainability reports, and has published various thought leadership papers on sustainability reporting. Corporate Citizenship is a GRI certified training partner in the UK.

#### Contact us:

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